

# Introduction To Homeowner's Work Application For Contractors

## SERVICE VALIDATION FORM

Mandatory Contractor Application Page 1 of 2

Note: Contractor Is Required To Complete This Application Off-Premises  
And To Return It On Mutually Agreed Date And Time.

**SERVICE VALIDATION**  
APPLICATION

All Information Must Be VALIDATED Prior To Further Project Discussion

1. Date \_\_\_\_\_ 2. County Work Is To Be Performed \_\_\_\_\_  
3. Contractor's License Registration# \_\_\_\_\_ 4. Issuing County \_\_\_\_\_  
5. Issuing State \_\_\_\_\_ 6. Date Issued \_\_\_\_\_ 7. Date Expires \_\_\_\_\_  
8. Full Name of Contract Firm/Contractor \_\_\_\_\_  
9. County \_\_\_\_\_ 10. Address \_\_\_\_\_  
11. City \_\_\_\_\_ 12. State \_\_\_\_\_ Zip Code \_\_\_\_\_

14. (In this document the term "Contractor" "Principal" or the phrase "Principal Contractor" refers to person who is authorized to bid for this work and to take full responsibility for commencing, performing, and completing specific to expectations of homeowner or duly authorized tenant, and to be held liable for any resulting damages or unnumbered expenditures relative to the same).

15. Principal's Legal Name \_\_\_\_\_ (whether Self or Contract Firm)  
16. Position with Contract Firm \_\_\_\_\_ 17. Bond Company: \_\_\_\_\_  
18. Principal's Landline Area Code & Phone# ( ) \_\_\_\_\_ ext. \_\_\_\_\_  
19. Principal's Wireless Area Code & Phone# ( ) \_\_\_\_\_ ext. \_\_\_\_\_  
20. Firm's E-mail \_\_\_\_\_  
21. Work Sought (Please, clearly specify) : \_\_\_\_\_

Below Section Completed ONLY After This Application Is Returned Properly Filled In By Contractor  
By signing this document, I, the Principal/Lead/General Contractor, gives the undersigned resident my full authorization to contact government agencies, related personal references, and other sources to verify any and all information I have entered here or have otherwise conveyed to undersigned resident.

Principal's Signature \_\_\_\_\_  
Resident's Signature \_\_\_\_\_

### \*SERVICE

“Service,” in this regard, is what we require from building tradesmen/women engaged in home maintenance and improvement. For our purposes, these are otherwise referred to as *contractors*. But how do we know those who claim to be reliable home service providers are telling the truth? What if the service they offer is shoddy? What if their intents are to take our money without doing anything we expect? Are we going to gamble with the well-being of our household on a hunch unknown contractors are going to deliver as promised? Or will we require reasonable proof of their competence?

**\*VALIDATION** [the action of checking or proving the validity or accuracy of something].

Evidently, the most responsible private home heads are reluctant to hire unless there is *reasonable proof* of contractors' overall reputation for delivering on promises made to residents. We need to *evaluate* them, first. However, for purposes at hand, there is a preference for the term *validate* since it represents a *more accurate* approach to fact-finding. Subsequently, when referring to the process of validating credence of information contractors share with residents, it is referred to as *Validation*.

### \*SERVICE VALIDATION

Summarily, when we require unknown building tradespersonnel to first take the *Service Validation Form* (application) with them to fill out, we break the traditional mold i.e., we insist on contractors first filling out an application for work as opposed the customary practice of not requiring it.

Subsequently, the contractors application for work is for purposes of residents formally evaluating credibility of contractors. This is done through checking out all information contractors provide via various legally accessible data sources for validation i.e., service validation.

\*The private home setting is a *social business organization*. An intact application process for contractors serves to remind residents that our homes are legitimate business operations. In turn, we are reminded, like commercial businesses, we should take special care to ensure that those we hire are the right fit for our organizational objectives. The application process is the beginning for accessing this vital information. [HGRBS]

Note: Contractor Is Required To Complete This Application Off-Premises And To Return It On Mutually Agreed Date And Time.

SERVICE VALIDATION APPLICATION

All Information Must Be VALIDATED Prior To Further Project Discussion

1. Date 2. County Work Is To Be Performed

3. Contractor's License/Registration# 4. Issuing County

5. Issuing State 6. Date Issued 7. Date Expires

8. Full Name of Contract Firm/Contractor

9. County 10. Address

11. City 12. State Zip Code

14. (In this document the term "Contractor" "Principal " or the phrase "Principal Contractor" refers to perso who is authorized to bid for this work and to take full responsibility for commencing, performing, and completing specific to expectations of homeowner or duly authorized tenant, and to be held liable for any resulting damages or unauthorized expenditures relative to the same).

15. Principal's Legal Name (whether Self or Contract Firm)

16. Position with Contract Firm 17. Bond Company:

18. Principal's Landline Area Code & Phone# ( ) ext.

19. Principle's Wireless Area Code & Phone# ( ) ext.

20. Firm's E-mail

21. Work Sought (Please, clearly specify) :

Below Section Completed ONLY After This Application Is Returned Properly Filled In By Contractor

By signing this document, I, the Principal/Lead/General Contractor, gives the undersigned resident my full authorization to contact government agencies, related personal references, and other sources to verify any and all information I have entered here or have otherwise conveyed to undersigned resident.

Principal's Signature

Resident's Signature

**Contractor's Numeric Guide for Best Possible Completion of the Application**

**Please take this guide and application with you** for filling out at home, the office, or other location.

The numbers on this page are matched with those on Page 1 of the application.

These are provided to make contractor's filling in all spaces of the application as convenient as possible.

**Please Fill in ALL Applicable Lines of the application (Page 1 of 2) Print Clearly. Thank You.**

1. Date (date contractor fills out this form i.e., month, date, year).
2. County work is to be performed ( county in which the property to be worked on is located).
3. Contractor's License/Registration # (number on contractor license or registration).
4. Issuing County (county in which contractor received this license or registration).
5. Issuing State (state in which contractor received this license or registration).
6. Date issued (month, date, and year this license or registration was issued to contractor).
7. Date expires (month, date, and year this license or registration expires).
8. Full Name of Contract Firm/Individual Contractor (complete name of the company or contractor's complete legal name as it appears on his/her contractor license).
9. County (county in which Contract Firm or Individual Contractor is based).
10. Address ( nearest address to Contract Firm/Individual Contractor Office to home property on which contractor is offering service).
11. City (city in which address given in line "10" of this form is located).
12. State (state in which said address is located).
13. Zip Code (zip code at which said address is located).
14. (Please, see "14" on Page 1 of 2 of this document).
15. Principal's Legal Name (If same as in "Line 8.," enter "SAME").
16. Position with Contract Firm (contractor position with this company).
17. Bond Company (full legal name of bond company which contractor received present bond related to performing work contractor is offering to do at this property).
18. Principal's Landline Area Code & Phone# (primary working phone that is not wireless).
19. Principal's Wireless Area Code & Phone# (primary wireless number. If the same as above please write in "Line 18.," enter "SAME").
20. Firm's e-mail (primary, reachable e-mail address opened to receive e-mails from the owner or authorized resident on this location or his/her authorized representative).
21. Work Sought (nature of work contractor intends to perform at this location stated clearly, briefly, and within the space of time provided).